



# KURSEONG COLLEGE

## Application Form for Group-C Post (Lower Division Clerk/Library Clerk)

**Affix recent  
Passport size  
coloured  
Photograph signed  
by the candidate.  
  
(DO NOT USE  
STAPLER OR PIN)**

To  
The Principal  
Kurseong College  
Kurseong, Darjeeling  
Pin-734 203, West Bengal

<i>(For Office Use Only)</i>	

Sir,

In response to the advertisement No..... dated.....I hereby apply for the post of..... The requisite particulars complete in all respects are being submitted in the prescribed proforma as given below.

Yours faithfully,

.....  
(Full signature of the candidate)

- 1. Name in Block Letter : \_\_\_\_\_  
*(As per Admit Card/Certificate)*
- 2. Father/Husband/Guardian's Name : \_\_\_\_\_
- 3. Date of Birth : \_\_\_\_\_
- 4. Marital Status : \_\_\_\_\_
- 5. Gender (Please specify) : Male/Female/Transgender
- 6. Nationality : \_\_\_\_\_
- 7. Permanent Address with Pin Code :

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- 8. Present Address for Communication :
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9. Mobile/contact No : \_\_\_\_\_

10. Email ID : \_\_\_\_\_

11. Category (Please Tick) : General/ SC/ST/OBC-A/OBC-B/PH/Ex-Serviceman and Others

12. Language Known (Please put tick Mark):

Language	Speak	Read	Write
English			
Nepali			

13. Academic Qualification (Attach separate sheet if required)

Sl. No.	Examination Passed	School/Board/University	Year of Passing	Total Marks	% of Marks Obtained
1.	Madhyamik or Equivalent				
2.					
3.					
4.					

14. Computer Knowledge : \_\_\_\_\_

15. Working Experience (At least two years of uninterrupted Service):

\_\_\_\_\_

16. Demand draft No \_\_\_\_\_ Amount \_\_\_\_\_ Name of the Bank & Branch \_\_\_\_\_

\_\_\_\_\_

I hereby declare that I have carefully read the conditions of eligibility mentioned in the advertisement. These conditions are acceptable to me and I fulfill these conditions. The details mentioned in the Application are true and I shall furnish the necessary certificates whenever required. If any information/details found to be incorrect/false at any stage of the selection process or if any fact found to have been concealed by me or detected even after the appointment, my service may be terminated.

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Place: \_\_\_\_\_

\_\_\_\_\_  
(Full Signature of the Applicant)

**Following self-attested documents should be enclosed along with the application form:**

1. Proof of Age
2. Proof of Academic Qualifications
3. Proof in support of Category - SC/ST/OBC-A/OBC-B (if applicable)
4. Proof of Computer Knowledge
5. Two (2) copies Stamp Size self-attested Photographs
6. Proof of Working Experience (if any)
7. Original Demand Draft
8. Proof in support of disability (if any)
9. Self-addressed stamped (Rs. 5/-) Envelope