

# KURSEONG COLLEGE

## KURSEONG

Advertisement No. KC/01/2020

Date: 04/01/2020

Applications in prescribed format are invited from eligible Indian citizens for recruitment to the following GROUP-C Permanent posts.

| Sl No | Post                 | Number of Post | Category   | Qualification           |
|-------|----------------------|----------------|------------|-------------------------|
| 1     | Lower Division Clerk | 1 (One)        | Unreserved | Madhyamik or Equivalent |
| 2     | Library Clerk        | 1 (One)        | Unreserved | Madhyamik or Equivalent |

Filled in applications should reach the College by post latest by 29.01.2020.  
For Eligibility Criteria, Academic Qualifications, Age, Application Form, Application Fees and other details- please visit our college website: [www.kurseongcollege.net](http://www.kurseongcollege.net)

Principal  
Kurseong College  
Kurseong

### TERMS & CONDITIONS FOR THE RECRUITMENT GROUP-C POST

1. A Demand Draft of Rs 150/- for SC/ST candidates and Rs 300/- for others drawn in favour of **“Kurseong College”** payable at Kurseong must be submitted at the time of submission of the Application Form.
2. Candidates belonging to SC, ST, OBC-A, OBC-B, & other reserved category must produce their original certificate before the verification Table/interview Board.
3. Candidates must furnish the self-attested photo copies of all testimonials and certificates issued by the competent authority along with their duly filled in application. Before the interview all the original certificates should be kept with the candidates.
4. No TA/DA will be paid to the Candidates for appearing at the Selection test/ Interview.
5. Candidates should enclose self-attested photocopy of the age proof certificate along with their application.
6. Maximum age limit: 40years for General Category, 45 years for SC/ST & 43 years for OBC/PH category.
7. Envelope containing the application should be superscribed with **“Application for the post of.....”**.
8. Selection Procedure for Group-C: Selection of the candidates will be made on the Written Test-150 marks (Comprising of Mathematics, English and Mental Aptitude), Computer Application Test (50 marks) & Interview (20 Marks).

9. Depending upon the numbers of applicant, candidates may be shortlisted for Computer Application Test and Interview on the basis of the marks obtained in written examinations.
10. Date of written test for Group-C will be notified later.
11. Defective /Incomplete application will be rejected.
12. Only downloaded forms (From The college website: [www.kurseongcollege.net](http://www.kurseongcollege.net)) will be considered.
13. The college authority will communicate with the Eligible candidates over phone/email/or by post for appearing the written test and also interview for the Group-C post and follow the website regularly for further information.
14. For being considered as belonging to SC/ST categories, only certificates issued by the competent authority of Government of West Bengal will be treated as valid documents.
15. The College shall verify the antecedents or documents submitted by the candidate at any time at the time of appointment during the tenure of his/her service. In case it is detected that the documents submitted by the candidates are fake or the candidate has clandestine antecedents/background and has suppressed the said information, then his/her service shall be terminated.
16. In case of any advertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter the college reserves the right to modify/withdraw/cancel any communication made to the candidates.
17. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Selection Committee shall be final.
18. No telephonic enquiry will be entertained in this regard.
19. The candidate must be able to speak, read and write Nepali.

20. The list of documents to be submitted along with the Application Form are as follows :

|   |   |
|---|---|
| <ol style="list-style-type: none"> <li>1. Proof of Age</li> <li>2. Proof of Academic Qualifications</li> <li>3. Proof in support of Category - SC/ST/OBC-A/OBC-B (if applicable)</li> <li>4. Proof of Computer Knowledge</li> </ol> | <ol style="list-style-type: none"> <li>5. Two (2) copies Stamp Size self-attested Photographs</li> <li>6. Proof of Working Experience (if any)</li> <li>7. Original Demand Draft</li> <li>8. Proof in support of disability (if any)</li> <li>9. Self-addressed stamped (Rs. 5/-) Envelope</li> </ol> |
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21. The filled in application along with all the relevant document must reach the college by post latest by 29<sup>th</sup> Jan 2020 (3:00 pm).

**22. College Address:**

The Principal  
Kurseong College,  
Dowhill Road,  
P.O. Kurseong,  
Dist – Darjeeling  
Pin – 734 203